

Online Quality Systems

In today's business climate, with a growing number of geographically distributed or "virtual" companies, collaboration and knowledge flow is essential. DCS Online Quality Services offers companies flexible, web-based solutions that include Products and Services to help organizations manage quality information, collaborate effectively and expedite your speed to market.

NOW based on the Microsoft SharePoint® 2016 platform, **QMSUITE™** provides companies with the ability to quickly and inexpensively implement and manage quality systems by seamlessly integrating with all of your **Microsoft Office®** products, enabling compliance and productivity. Organizations immediately get the processes and tools they need to improve compliance with minimal cost and maximum speed.

How it Works

It's easy to get your organization in compliance quickly with DCS Online Quality Systems. Proven **Processes** are at the heart of each solution, incorporating experienced **People** and process enabling **Technology** to bring your quality system solution online quickly. Each quality system module provides GMP compliant functions immediately. As needed, it can be configured to fit your company's unique needs. Your system is securely maintained at our SSAE-16 compliant datacenter. User access information from your corporate directory can be integrated with the DCS systems, allowing only your staff to seamlessly operate from both inside your corporate network as well as securely over the Internet.

Core Quality System modules

DYNAMIC COMPLIANCE SOLUTIONS offers a comprehensive set of quality system solutions to assure your organization's compliance with regulatory agency requirements for a simple per-service monthly fee. Our basic Quality System components include:

- **DOC-Links™ Document Management** with online collaboration, version control, review and approval workflows and electronic signatures to manage the lifecycle of your controlled documents.
- **ARCH-Links™ Records Archive** with time stamped check out capability for controlled documents like Policies, Procedures, Work instructions and many other critical records. Allows use of only the most current approved documents to assure compliance.
- **TRAIN-Links™ Learning Management** that tracks and manages compliance training;
 - Employees can access policies, procedures and company training modules using any SCORM-compliant content.
 - Managers can track compliance, view dashboards, and export reports detailing user progress & grades.
 - Significantly reduces the time needed to create and deliver critical training.

QMSuite®

Enterprise Quality Management Solutions

- **CHANGE-Links™ Change Management** with online forms to capture change requests. Circulate them quickly for review and approval, while never losing track of a request form.
- **INCIDENT-Links™ Incident Management** that provides simple recording of Deviations and CAPAs in easy to use electronic forms that align with your organizational processes to assure compliance.
- **SUPPLIER-Links™ Supplier Management** integrates all your supplier qualification activities; Audits, Critical follow up items and metrics. Re-qualification can be managed by Audit, Survey or Questionnaire.
- **RECORD-Links™ Records Management** enables streamlined integration of incoming supplier records. Incoming records are captured in a common repository & directed to the appropriate quality system solution for further processing.

Core Functionality

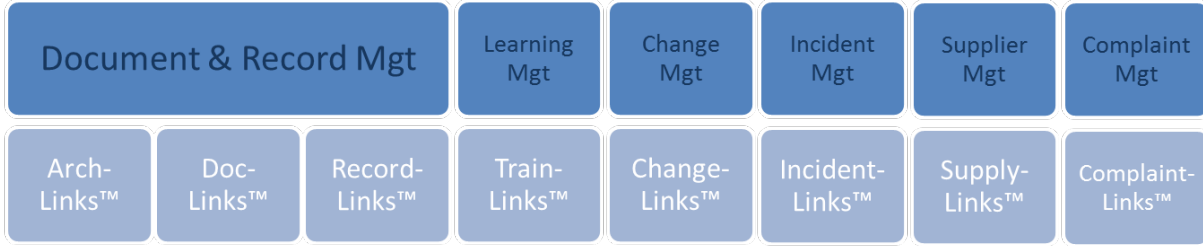
- Part 11 compliant signature capability.
- Ability to search all site content across the entire organization.
- E-mail alerts to assure timely responses to quality & compliance related tasks.
- Directory trust with your Microsoft Active Directory®, providing pass-through authentication.
- Highly scalable to all business functions within an organization, allowing rapid and cost effective solutions.
- Dedicated servers, networks, and physical space in DCS data centers, providing you with logical and physical security at 99.999% uptime.
- Upgrades to the most current versions of Hardware and Software included at no extra cost.

Optional Services

- **Time to Market Acceleration:** DCS can provide your company with analysis and consulting services to augment your Quality and Compliance staff.
- **Migration:** Many customers have existing quality and business platforms or older versions of software. Working with our partners, DCS can help you develop a strategy for migration, outline the risks, and facilitate migration activities that will allow your company to continue to evolve.
- **Additional Storage:** Unlimited storage options are also available for ongoing system growth and are priced per each additional terabyte used.
- **Customization and Applications:** DCS, along with our extensive partners, provide a process for reviewing, approving, and implementing customizations. The development work can be done by you or by a third party.
- **Staffing and Outsourced Services:** DCS is a full service partner providing staffing options such as fully outsourced services and contractor to staff transitions.

Quality Management Systems

QMSuite™ of products



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| Core Capabilities | Share controlled documents, Lists, supplier contacts, calendars, and tasks |
| | Organizational awareness and oversight using dashboards |
| | Leverage existing organizational investments with Microsoft; Office, O365 or Office Online Server |
| | Establish security at the item level if necessary (folder, document, list, etc.) |
| | Get mobile access with 128-bit SSL encryption sessions |
| | Automatic integration with Microsoft Office documents |
| | Unlimited scalability, there is no limit to the number of users, or files it can handle |
| | Workflow capability allows integration with e-mail |
| Standard Parameters | Additional storage available as an option |
| | Best integration with Microsoft Office 2013® & Adobe Acrobat® XI or greater |
| | Limited feature support available with Microsoft Office XP®, 2000, and 2003 |
| Client Software Support | Self-service document restore with a 30-day recycle bin recovery period |
| | 60 days recovery of items not in the recycle bin |
| Data Protection Service | SSAE-16 Type II Data center |
| | 21 CFR Part 11 compliant digital signatures available |
| Audits and Security | Security assessments |
| | Intrusion monitoring and detection. Secure Internet access using 128 bit SSL |
| | 99.99% availability of the service measured at the data center |
| | Reported annually, evaluated quarterly |
| Service Level Agreements | Available Hosting service for all of your SharePoint needs |
| | Fully outsourced solutions are available for each one of the above services |